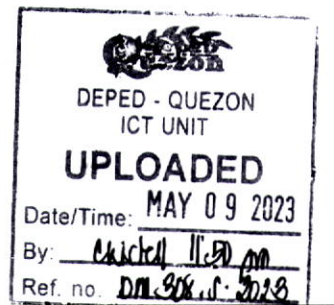




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



09 May 2023

DIVISION MEMORANDUM

DM No. 308, s. 2023

**OFFICER-IN-CHARGE (OIC) IN LIEU OF THE SUPERINTENDENT'S
ATTENDANCE IN THE 66th ANNUAL COUNCIL MEETING OF THE BOY SCOUTS
OF THE PHILIPPINES**

To: Assistant Schools Division Superintendents,
Division Chiefs and Section/Unit Heads,
Public Schools District Supervisors,
Elementary and Secondary School Heads,
All Others Concerned

1. In view of the attendance of the undersigned to the 66th Annual National Council Meeting of the Boy Scouts of the Philippines, the following are hereby designated as the *Officer-In-Charge* on **May 10-12, 2023**. They will sign all routine communications except appointments and financial matters.

Name	Position	Schedule
LORENA S. WALANGSUMBAT	CID Chief	May 10-11, 2023 (Wednesday- Thursday)
MARIA DOLORES D. ATIENZA	Administrative Officer V	May 12, 2023 (Friday)

2. In this connection, official correspondence shall be signed as follows:

FOR:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

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BY:

FULLNAME OF DESIGNATED OIC
Position

3. Immediate dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

osdsSVD05/09/2023

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